

## **Dr Mark D Hayes PhD**

Warden of Xenia Hall  
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## **Welcome to Xenia Hall**

Dear Future Resident,

Congratulations on your admission to Imperial College London! On behalf of the entire wardening team, I am writing to welcome you to Xenia Hall and to provide you with some additional information about Xenia Hall before the moving-in day, Saturday 29th September 2018.

Xenia is one of the off-campus Imperial College halls housing 170 students. We are located in the heart of Waterloo, only a 5 minute walk to the train station and less than 10 minutes from all the bars and restaurants on London's Southbank.

An Imperial College wardening team are in residence throughout the year to make sure Xenia is a safe, equitable and fun place to live, while ensuring a suitable study environment for all residents. The wardening team comprises a warden, 4 subwardens and 6 hall seniors (undergraduate students who have been selected to live in halls another year), who assist the wardening team with organising events and social activities as well as welfare and disciplinary matters. We are all either members of academic staff or postgraduate students at Imperial College. The team is here to support the residents, organise social events and other activities, and make sure Xenia and College rules are observed.

We have a full schedule of events planned for the arrivals weekend and the first two weeks of term. When you arrive, these events will be advertised and our Hall Seniors will be on hand to chat with you about what we have planned and give you an opportunity to buy an events pass, which will give you access to the paid events happening during the freshers' fortnight (all proceeds from events pass sales go towards paying for the events themselves). The events pass will also be available for advance purchase via the Union Shop, and we suggest you buy before you arrive; details will be posted in the Facebook group (see below). There are, of course, many excellent free events as well. We strongly encourage you to attend as many of the events as possible, where you will have your first opportunities to meet other residents and make friends in College!

Please note the following:

- **Hall website:** Our web address is [hallsf.imperial.ac.uk/xenia/](https://hallsf.imperial.ac.uk/xenia/). Please bookmark this address now and check back later to receive up-to-date information about the hall. However, the Xenia Hall 2018-19 Facebook page is often a better source of up-to-date information for students resident in Xenia Hall, so please join this group now by search The Official Xenia Hall 2018-19) to find out about the events we have planned for the Freshers Fortnight, and for information on how to buy a pass to the pay events via the Imperial College Union Shop for Xenia.
- **Upload your photo on Student eService:** Please upload your photo via your Student e-Service to complete your registration. You need to do this in order to receive your College ID, which will be available for you to collect from the College (not on site at Xenia) on move in weekend.

- **eHalls:** In addition to completing the 'Your Halls' eInduction via the College's Accommodation Hub (AccHub), we also require you to register for Xenia in eHalls, a system that we use locally to prepare for your arrival and make life in halls easier for you - [hallsf.imperial.ac.uk/eHalls/](https://hallsf.imperial.ac.uk/eHalls/). Be sure to print the arrivals document generated by eHalls after you complete the registration, and bring it with you when you arrive to check-in (as well as the Key Collection Pass you will have received after completing the 'Your Halls' eInduction) and receive your keys. You are also required to upload your photo on eHalls as well as on the Student eService, for identification purposes within the hall.
- **Smart clothing:** It is likely that you will be invited to some more or less formal events, so some smart attire may be useful to bring along if you have it!
- **Duty mobile:** From 18:00 on weeknights until 08:00 the following morning, and for the entirety of the weekend (from 18:00 on Friday), a member of the wardening team will carry a mobile phone, which you may call should you need us in an emergency. The number is **07764 352126**.

There will be a **compulsory Welcome Talk** given by the warden, so be sure to enquire about the time and location of the talk on your arrival.

You will be required to read and accept the Hall Rules as part of your eHalls registration. However, in order to maintain a safe and appropriate environment for all residents, please bear in mind the following key rules: (1) ordinarily, anyone in the hall at any time must be either a resident or a resident's guest (residents are responsible for their guests at all times, and should a guest breach hall rules at any time, their resident host may be held responsible); (2) Guests are not allowed to stay overnight without prior registration (which should be done at least two days in advance) of the overnight guest by their resident host via eHalls, and guest registrations are subject to the approval of the Warden; (3) Any deliberate damage to the building or use of dangerous substances (including drugs) may result in removal from the hall, and the possibility of expulsion from College.

I wish you a happy and successful time at Imperial, and an enjoyable time with us in Xenia Hall. We are looking forward to meeting you on 29<sup>th</sup> September!

Yours faithfully,



Dr Mark D Hayes

Warden Xenia