



WILKINSON & WEEKS HALL COMMITTEE MEETING 3

7:00pm, Sunday 16th October 2014, Weeks Common Room



HC Members Present: Lauren, Ruairi, Vaibhav, Harry, Zach.

Seniors: Victor, Lily-Mae, Julia, Lizzie, Guy, Katy, Peter, Joss, Utsav.

Wardens: Franca, Mirko, Arash.

1. Apologies for Absence

- Ravina, Robin, Sei, Haroon, Hajel, Theodora, Gustav, Lorenzo, Ben (Claudia, Dimitrios, Holly, Tas).

2. Feedback on Past Events

- Bonkies Opening
 - Shifts are all planned and allocated by Katy
 - New microwave might be useful but seeing as demand is going to fall it's not worth purchasing one
- Battersea fireworks
 - Unfortunate that the weather was bad
 - Otherwise event went well

3. Update on planned events

- Christmas Dinner (Sei, Lauren, Katy, Hajel)
 - To be held at Kensington Forum Hotel (Holiday Inn) on Cromwell Road
 - 8th December 2014
 - £23 per person for 3 course dinner including soft drinks
 - Alcoholic drink deals aren't great so far so **Katy** will negotiate
 - £117 to use their speakers, **Katy** to investigate whether we can bring our own
 - **Lauren** to make poster and start publicising ASAP
 - Find out about possibility of using upstairs bar after the event finishes
- Hall trip (**Zach, Lorenzo, Robin, Hajel, Lily-Mae, Ben**)
 - Most likely overnight coach Friday night, stay overnight Saturday and leave Sunday evening
 - Deciding between Paris or Bruges
 - Coach option 1: 53 seater
 - Coach option 2 (double decker): 74 seater to be aimed for
 - Approximately £1000 subsidy
 - **Deadline** for fully planning, booking and being ready to advertise is the next hall committee meeting on 30th November
- Ice Skating (Vaibhav, Lizzie, Theodora)
 - Fully organised and going ahead this Tuesday

4. Events to be planned

- Cinema Trip: Mockingjay Hunger Games Sequel or other movie...
 - Orange Wednesdays
 - **Ruairi** to decide on movie (potentially via Facebook poll) and organise for either this Wednesday or next Wednesday
- Theatre trip
 - Suggested by Lily-Mae (requested by her floor)
 - **Lily-Mae** to investigate options and prices by next meeting
- Floor Dinners
 - Reminder to organise floor dinners asap
 - £3 budget per person who attends
 - Organised by hall senior/committee member
 - Remember receipt + VAT receipt
- Floor Secret Santa + Mulled Wine + Mince Pies + Winter Wonderland
 - Katy, Claudia, Holly
 - Secret santa to be organised floor by floor
 - Set £5 secret santa cap
 - Minced pies and mulled wine given £80 budget
 - Date: Thursday 27th November
 - Start event at 6.30pm, do presents, mulled wine and food for 1 hour
 - Winter Wonderland closes at 10pm
 - **Katy, Claudia, Holly** to continue organisation of this, create poster and start publicising
- Union Winter Carnival – Friday 19th December 2014
 - Tickets £3 for halls
 - The event will ‘Tropical Winter’ themed so as well as having a snow/foam party in Metric there will be tropical themed activities happening such as a surf board simulator and Hawaiian BBQ. The event will run from 8pm through to 3am and the activities in all three venues in Beit as well as the odd thing happening in the quad with a mix of live music, dj’s and even some karaoke
 - We can reserve blocks of tickets but have decided we will just publicise the event and let people buy through the union as there is no point subsidising a £3 event

5. Impetus Sports Programme

- Already been publicised via email
- We will add poster material to the Facebook group to help spread awareness

6. Hall Committee Dinner

- Through negotiations with the union, we’ve managed to get approval for using the hall funds to fund a hall committee dinner at the end of the year for us
- In order to attend the hall committee dinner (at a restaurant), you must have attended all but 3 committee meetings throughout the year
- The budget allocated to the dinner is estimated at 20 people attending with £10 per head (£200 total)

7. AOB

- Cleaners in Weeks are throwing away sponges and washing up liquid
 - **Franca** to talk to hall supervisors and cleaning manager
- Ping pong balls needed for Weeks common room (**Guy** to order)
- Pool table should be fixed
 - Problematic due to blocked holes but **Arash** and **Franca** to investigate
- Note that brunch was not well attended this week
 - Continue as normal and see if this was an anomalous week
 - If continues to be poorly attended, consider hot brunches (although less often)
 - **ALL** committee encouraged to remind people about brunches and ideally bring people along each week
- No longer using Trello as it is redundant
- Hoodies/W&W clothing requested
 - **Utsav** and **Katy** to investigate and organise clothing
- **Franca** to continue follow-up with freezer (and microwave if free) for Bonkies

Date of next meeting: 7pm, Sunday 30th November 2014, in the Weeks Common Room